

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period 26 April to August 2010

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from 26 April to August 2010.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2009/10

Leader:	Councillor Stephen Greenhalgh
Deputy Leader (+ Member for Environment):	Councillor Nicholas Botterill
Cabinet Member for Residents' Services:	Councillor Paul Bristow
Cabinet Member for Housing:	Councillor Lucy Ivimy
Cabinet Member for Children's Services:	Councillor Sarah Gore
Cabinet Member for Strategy:	Councillor Mark Loveday
Cabinet Member for Crime and Street Scene:	Councillor Greg Smith
Cabinet Member for Parks, Culture and Heritage:	Councillor Frances Stainton

LIST OF KEY DECISIONS PROPOSED 26 APRIL TO AUGUST 2010

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet	26 Apr 2010	Capital Programme and Revenue Budget 2009/10 month 10 amendments	Leader of the Council
	Reason: Expenditure more than £100,000	The purpose of this report is to seek approval for changes to the capital programme and the revenue budget.	Ward(s): All Wards;
Cabinet	26 Apr 2010	Regeneration of 248 Hammersmith Grove - disposal of head lease	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	This report proposes disposal of the head lease to Notting Hill Housing Group (NHHG) for demolition and redevelopment.	Ward(s): Addison;
Cabinet	26 Apr 2010	Fulham Palace - transfer of the management of the site to the Fulham Palace Trust	Leader of the Council, Cabinet Member for Parks, Culture and Heritage, Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	The management of Fulham Palace is being transferred to a single managing body. This report seeks approval for: (1) The transfer of the site to the Fulham Palace Trust. (2) The draft strategic plan which sets out, inter alia, the strategic objectives for the Trust for 2009-12 (3) The draft Service Level Agreement which specifies the terms under which a grant will be offered to the Trust by the Council.	Ward(s): Palace Riverside;
Cabinet	26 Apr 2010	Business Continuity	Leader of the Council
	Reason: Expenditure more than £100,000	Approval is sought to the establishment of a major improvement to the Council's business and service continuity.	Ward(s): All Wards;

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet	26 Apr 2010	Hammersmith and Fulham Carbon Management Plan This report seeks approval for the Council's Carbon Management Plan. The Plan outlines the actions required to reduce carbon emissions and expenditure on energy in the delivery of council services.	Deputy Leader (+Environment)
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	26 Apr 2010	Local Implementation Plan Highways Capital Programme 2010/11 This report summarises the Transport for London funded schemes proposed for 2010/11 under the new 'corridors' and 'neighbourhoods' programmes. Ten schemes are funded in 2010/11 totalling approximately £2 million capital investment into our road network.	Deputy Leader (+Environment)
	Reason: Expenditure more than £100,000		Ward(s):
Cabinet	26 Apr 2010	Review of trade waste collection The trade waste service is currently provided in-house. A review has been undertaken to consider how the service should develop to maximise income, improve debt recovery and ensure enhanced customer satisfaction in this area of the business. Options include expanding the business as and when appropriate to do so, reducing our offer, or working in partnership with another agency to deliver this service.	Cabinet Member for Crime and Street Scene
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	26 Apr 2010	Proposed Commitments Against the IT Infrastructure Grant and the Adult Social Care Supported Capital Expenditure Grant (SCE) This paper outlines how two capital grants relating to information technology and infrastructure will be committed and used in adult social care and Community Services. The two grants included in this report are the IT infrastructure grant and the Adult Social Care Supported Capital Expenditure grant (SCE). The grants will be used to fund the necessary development and support posts, routine upgrades of the existing systems and for specific projects relating to "Supporting Your Choice" and NHS number matching.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	14 Jun 2010	Expansion of requirement to recycle borough-wide Following the report that was submitted to the Cleaner and Greener Scrutiny Committee on 17 June 2008, further work has been undertaken to	Cabinet Member for Crime and Street Scene
	Reason: Affects		Ward(s): All Wards;

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	more than 1 ward	gauge the appropriateness of introducing a requirement to recycle across the borough, now that the single pass waste collections are embedded and a promotional programme has been agreed, to maximise the ongoing and sustainable rise in participation.	
Cabinet	14 Jun 2010	IT Strategy Seeking approval to the Council's IT Strategy 2010, covering 2010 to 2013, ensuring that the IT provision is aligned with the Council's key priorities and assists the achievement of the Council's value for money objectives	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	14 Jun 2010	Council's Corporate Plan 2010/13 & Executive Summary The corporate plan and its executive summary encapsulates the council's key priorities for improvement over the next 3 years. It is linked to the Local Area Agreement (LAA) and the national indicators. The plan has been developed from departmental plans following consultation with the Leader. Other Cabinet Members have been consulted by Directors concerning the departmental plans relevant to their portfolios. The plan will enable the council to monitor progress against key priorities. The Corporate plan and executive summary are available under separate cover.	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	14 Jun 2010	Hostel Improvement Report Request to use a portion of the capital receipts from the sale of hostel stock to improve remaining stock	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	14 Jun 2010	Procurement of larger family sized accommodation Proposing that the Council, working in partnership with a registered social landlord, purchases up to 18 four bed properties both in and out of the borough to assist the Council's strategies in relation to relieving overcrowding and assisting in meeting urgent housing need.	Leader of the Council, Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): All Wards;

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Cabinet	14 Jun 2010	Single Equality Scheme (2009-11) To seek Cabinet approval to the Single Equality Scheme (2009-11) and action plan. Preparing and publishing an equality scheme is a legal requirement for race, gender and disability. The Single Equality Scheme sets out the council's aims and the key actions it will take to create a borough of opportunity with life chances for all.	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	14 Jun 2010	SmartWorking programme - Stage C To seek approval for the corporate rollout of SmartWorking following completion of Stage A and B. The report will summarise the outcomes achieved during Stages A and B, present an updated plan and business case and request detailed funding for the remainder of the programme.	Deputy Leader (+Environment)
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	14 Jun 2010	Procurement of Energy 2010-2013 This report details the energy contracts currently held by the Council and details the arrangements for their renewal in 2010-13 via a Central Purchasing Body (currently LASER operated by Kent County Council).	Deputy Leader (+Environment)
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	14 Jun 2010	Corporate Out of Service Review Delivery of efficiency savings and service improvements in relation to the Council's out of hours initial point(s) of contact - Duty officers.	Cabinet Member for Crime and Street Scene
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	14 Jun 2010	WLA Home Support Framework Agreement H&F are leading a procurement process on behalf of the 6 boroughs that make up the WLA. Using a tender and negotiation process we are creating a framework agreement which will allow the buying of personal homecare, housing related support and a new service which merges the other two services.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	14 Jun 2010	WLA Residential Care - Framework Agreement The WLA with involvement from 6 West London Boroughs, (Hillingdon, Hounslow, Brent, Ealing, Hammersmith and Fulham and Hounslow) have tendered for a framework agreement for residential care. Permission is sought to enter	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;

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		into an access agreement with the London Borough of Hillingdon (lead borough) in order to spot purchase placements in care homes.	
Cabinet	14 Jun 2010	Extended services Recommendation to devolve the extended services DCFS grant 2008-2011 to schools. Final year of funding steam to commission services to meet DCFS outcomes.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	14 Jun 2010	Motor Insurance Tender Acceptance The Council's motor insurance policy has come up for renewal. This report sets out the arrangements for the tender and award of the new contract.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	19 Jul 2010	Parks Capital Improvement Programme This report seeks Cabinet approval for the parks capital programme for 2010/11.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	19 Jul 2010	Playbuilder - Year 2 To seek Member approval to deliver year 2 of the playbuilder programme delivering 12 new or refurbished play areas for 8-13 year olds. Outlines the sites and locations, consultation strategy and procurement process with the details of the costs and expected benefits.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	19 Jul 2010	Miles Coverdal Primary School - Modernisation of school kitchen facilities This report seeks approval to the appointment of Philiam Construction & Development Limited under the terms and conditions of the non-housing measured term contract 2007-2010 to carry out kitchen facility modernisation at Miles Coverdale Primary School, Coverdale Road, London W12 8JJ.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): Shepherds Bush Green;
Cabinet	19 Jul 2010	Normand Croft Primary School - Modernisation of school kitchen facilities This report seeks to appoint Philiam Construction and Development Limited.	Cabinet Member for Children's Services
	Reason: Expenditure more than		Ward(s): North End;

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	£100,000		
Cabinet	19 Jul 2010	Market testing of street advertising To market test a contract for street-based advertising opportunities	Councillor Greg Smith
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	19 Jul 2010	Hostels improvement works Seeking to reinvest capital receipts from the hostel disposal programme to invest in the hostel stock in order to bring them up to a decent standard and to provide an additional 3 disabled units.	Councillor Lucy Ivimy
	Reason: Expenditure more than £100,000		Ward(s): Askew; College Park and Old Oak; Fulham Broadway; North End; Wormholt and White City;
Cabinet	19 Jul 2010	World Class Financial Management Transformation Programme - Business Case This is the business case for the World Class Financial Management programme, which is part of the Council's Slicker Business transformation programme. This report is being presented to Cabinet for their consideration and approval.	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;